

BUILDING DEPARTMENT

PERMIT TO RAISE STRUCTURE

GUIDANCE SPECIFIC TO RAISING STRUCTURE

- ADJOINING PROPERTY PROTECTION LETTER
- HOME ELEVATION CONTRACTOR REGISTRATION NUMBER
- COMPLETED PERMIT APPLICATION
- ZONING/ENGINEERING REVIEW AND APPROVAL
- ELECTRICAL SERVICE DISCONNECT LETTER FROM JCP&L
- GAS SERVICE DISCONNECT LETTER FROM NJ NATURAL GAS
- WATER DISCONNECT LETTER WATER SERVICE PROVIDER
- SEWER DISCONNECT LETTER FROM BERKELEY MUA
- DEMOLITION/HOME ELEVATION GRADING CERTIFICATION

2 SETS OF PLANS BY A NJ LICENSED ARCHITECT OR ENGINEER INCLUDING BUT NOT LIMITED TO THE FOLLOWING

- DETAILS OF NEW OR REVISED FOUNDATION INCLUDING ANCHORAGE AND CONNECTIONS; IF PLAN CALLS FOR RE-USE EXISTING FOOTING AND FOUNDATION, AN ENGINEERS CERTIFICATION OF THE FOOTINGS IS REQUIRED
- SOIL BORING REQUIRED
- DETAILS FOR REVISED DWELLING STAIRS/ENTRY
- 1 HOUR FIRE RATING AT UNDERSIDE OF JOISTS REQUIRED IF VEHICLE OR GAS POWERED EQUIPMENT CAN BE STORED BELOW
- CRIBBING PLANS W/ EQUIPMENT & METHOD USED FOR LIFT
- BUILDING COST BREAKDOWN – LIFT, FOUNDATION, ALTERATION, ETC