



Code Enforcement
627 Pinewald-Keswick Rd, PO Box B, Bayville, NJ 08721
732-244-7400 x1506

**Township of Berkeley Certificate of Occupancy & Smoke Certificate
RENTAL \$150**

Landlord Registration Fee: \$25 must be paid on a separate check & submitted to the Berkeley Township Clerks office with valid liability insurance

\$25 NJAC 5:28A LEAD BASED PAINT CERTIFICATE FEE

All fees must be paid prior to Housing Inspection on separate checks.

Checks to be made payable to Berkeley Township

Block _____ Lot _____ Year Built _____

Property Address _____

Name of Tenant(s) _____

Type of Rental: Long Term _____ Air Bnb/Seasonal _____ Multi Dwelling _____

City Water _____ Well Water _____

Heat: Natural Gas _____ Electric _____ Propane Gas _____ Oil _____

Owner's Name _____

Mailing Address _____

Realtor _____

Original copy of the Homeowner's Association Age Approval Letter (Adult Communities Only) _____

Landlord Registration Form _____

LEAD CERTIFICATE _____ ***Only required on long term rental homes built prior to 1978***

☐ **I acknowledge that it is my responsibility to research any added assessments, open permits and/or vacant property registration fees. _____ Initial**

Signature of Applicant

Date

Someone must be present at the property at the scheduled time of inspection. If the property fails the initial inspection, please be advised there is a \$50 reinspection fee that must be paid prior to scheduling re- inspection.

Berkeley Township
627 Pinewald/Keswick Road
P.O. Box B
Bayville, NJ 08721

BERKELEY



BUREAU OF FIRE PREVENTION
Kenneth Anderson, Fire Official
Phone: 732-244-7400 x1236

TOWNSHIP

**APPLICATION FOR ONE & TWO FAMILY
CERTIFICATION OF SMOKE DETECTOR / CARBON MONOXIDE COMPLIANCE
BERKELEY TOWNSHIP, OCEAN COUNTY.**

Dwelling Location: Block _____ Lot _____
Address _____

CONTACT PERSON: Name: _____

Email Address: _____ Phone # _____

I, _____ certify that the dwelling at the above location has smoke detectors installed and are in working order as stated below:

- Smoke** [] On each level of the dwelling including the basement; excluding attic or
Detector [] crawl space; and
Certification [] Outside each separate sleeping area; and
[] All smoke detectors are in working order.

An inspection shall be conducted by an Inspector from the Township of Berkeley. The detectors above shall be located in accordance with NFPA 72. The detectors are not required to be interconnected. Battery Powered detectors are acceptable. Note: Home constructed after January, 1977 provided with AC powered and/or interconnected detectors shall be maintained in working order.

As per N.J.A.C. 5:70-2.3 as of 4/7/03 all Local Enforcing Agencies are required to inspect all one and two family homes for proper placement of Carbon Monoxide detectors prior to rental or resale of real property.

N.J.A.C. 5:70-2.3: No Municipal Certificate of Occupancy be issued for any Use Group R-3 or R-4 structure containing a fuel burning appliance and/or attached garage unless each dwelling unit contains at least one carbon monoxide alarm. Alarms may be battery operated, shall list in accordance with UL-2034 and must be installed in the **immediate vicinity of sleeping areas** as per NFPA-720

****NOTE:** All Boxes must be checked in order for certification to be valid.

- Carbon Monoxide** [] Outside each Separate Sleeping area (within 10 feet of the bedrooms)
Certification [] All Carbon Monoxide Detectors are in working order

I do hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I will be subject to penalty.

Applicant Signature

Print Name

For Official use only

SMOKE CERTIFICATION: _____ -Failed _____ -Date(s) Failed

Reason for Failure: _____

Inspectors Signature upon passing Inspection: _____ Date: _____

CARBON MONOXIDE DETECTOR CERTIFICATION: _____ Failed _____ -Date(s) Failed

Reason for Failure: _____

Inspectors Signature upon passing Inspection: _____ Date: _____