

## **VETERAN'S PARK BANDSTAND/EVENT AREA**

**Berkeley Township Recreation- 630 Atlantic City Blvd. (Rt. 9) Bayville, NJ 08721**

Complete this form along with a copy of valid insurance and your payment.

**WE MUST HAVE THESE 3 ITEMS BEFORE WE CAN SCHEDULE YOUR EVENT.**

**If you have questions, call 732-269-4456 or email [recreation@berkeleystownship.org](mailto:recreation@berkeleystownship.org)**

Today's Date: \_\_\_\_\_ Requested date: Sun Mon Tue Wed Thu Fri Sat \_\_\_\_/\_\_\_\_/\_\_\_\_

Type of event: \_\_\_\_\_ Time of event: \_\_\_\_\_

**Please Describe the activity:** \_\_\_\_\_

Name or Organization: \_\_\_\_\_ Group Size: \_\_\_\_\_

Name of Person in Charge: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

**Will you be serving alcohol? Yes: \_\_\_\_\_ No: \_\_\_\_\_ Will you be SELLING ALCOHOL? Yes: \_\_\_\_\_ No: \_\_\_\_\_**

**Proof of Liquor Liability insurance which names the Berkeley Township as an additionally insured, applicable application should be made to the ABC**

*Boxed Wine or Kegs only. No bottles or cans are permitted. We will apply for a permit on your behalf. Minimum of 30 days' notice to get Council and State permission. A Social Affair Permit is required for the sale of alcoholic beverages.*

Are you charging any fee for this event? Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, for what? \_\_\_\_\_

No Arrival Permitted before 10:00 AM.

Please Initial: \_\_\_\_\_

Arrival Time: \_\_\_\_\_

Departure Time: \_\_\_\_\_

**NO STAPLES, NAILS OR TACKS ALLOWED ON PICNIC TABLES. THIS IS TOO DANGEROUS FOR OUR STAFF AND THE PUBLIC. CLEAN UP OF GARBAGE IN PICNIC AREA IS EXPECTED BEFORE LEAVING, INCLUDING TAKING DOWN BALLOONS, TAPE & DECORATIONS.**

Please Initial: \_\_\_\_\_

**Insurance-Certificate of Liability naming Berkeley Township & Berkeley Twp Recreation additionally insured.**

**RENTAL FEE:** \_\_\_\_\_ **\$400/day**

**Stage fee \$40/hr. X \_\_\_\_\_ hours = \_\_\_\_\_**

**EVENT TOTAL: \$ \_\_\_\_\_**

**This permit does NOT include the picnic pavilion. You must submit another permit and pay an additional fee.**

**Renter is responsible for any additional booking, payment and permits for police presence, food trucks, & vendors.**

**HOLD HARMLESS AGREEMENT:** I agree to abide by conditions herein & agree to hold harmless, waive & release any & all claims for damage against Berkeley Twp, its agents & employees, & any other such individuals who may be involved in the planning & implementation of this program. The user gives up their right to sue in a court of law, if injured & wants to make a claim, you must file a demand before American Arbitration Association.

Make checks payable to: Berkeley Township, P.O. Box, Bayville, N.J. 08721

For Office Use Only

Cash: \_\_\_\_\_ Check: \_\_\_\_\_ Money Order: \_\_\_\_\_

*Refund Policy-Ordinance Policy # 10-0-83*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

