

APPLICATION FOR PRELIMINARY MAJOR SITE PLAN APPROVAL

BERKELEY TOWNSHIP PLANNING BOARD

DATE \_\_\_\_\_

ORIGINAL \_\_\_\_\_ AMENDED \_\_\_\_\_ REAPPROVAL \_\_\_\_\_

APPLICANT \_\_\_\_\_

PROJECT \_\_\_\_\_

LOCATION \_\_\_\_\_

USE \_\_\_\_\_

BLOCK \_\_\_\_\_ LOT \_\_\_\_\_ ZONE \_\_\_\_\_

AREA (S.F.) \_\_\_\_\_ ACRES \_\_\_\_\_ UNITS \_\_\_\_\_

FEE PAID \_\_\_\_\_

ATTORNEY \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

ENGINEER \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

NAME OF APPLICANT (OR AGENT) \_\_\_\_\_

ADDRESS \_\_\_\_\_

APPLICANT'S INTEREST IN SUBJECT PREMISES \_\_\_\_\_

DESCRIPTION OF PROJECT \_\_\_\_\_

\_\_\_\_\_

SIGNATURE OF APPLICANT (OR AGENT) \_\_\_\_\_

**CHECKLIST L.D. 3  
BERKELEY TOWNSHIP  
PRELIMINARY PLAT MAJOR SITE PLAN APPLICATION CHECKLIST**

The following information must be submitted for the application to be deemed complete:

**I. Site Plan showing the following:**

Yes No N/A

**A. Title Block:**

- |       |   |
|-------|---|
| _____ | 1. Name of the project, if any.   |
| _____ | 2. Title of "Site Plan."  |
| _____ | 3. Tax map sheet, lot and block designation.  |
| _____ | 4. Date of original and all revisions.  |
| _____ | 5. Name(s), signature(s), address(es) and license number(s) of engineer and land surveyor who prepared the site plan. |

**B. General:**

- |       |  |
|-------|--|
| _____ | 1. Standard Size Drawing (24" x 36" or 30" x 42").   |
| _____ | 2. Scale: Not less than 1" = 50'.  |
| _____ | 3. Bearings, distances of each property line.  |
| _____ | 4. Zone(s), Zone Requirements (Required and Provided) and area map showing zoning boundaries within 1,000 feet of tract. |

Yes No N/A

- |       |  |
|-------|--|
| _____ | 5. Area of Tract.  |
| _____ | 6. Building area(s).   |
| _____ | 7. Name and address of owner and applicant.  |
| _____ | 8. Required parking and parking provided.  |
| _____ | 9. Owner's name, block and lot designation, and present use of all property within 200 feet.   |
| _____ | 10. Existing topography at one (1) foot contour intervals (min. two (2) foot contour intervals, where slopes exceed 5%) extending a minimum of 100 feet beyond tract boundary. |
| _____ | 11. Proposed site grading with one (1) foot contours and sufficient spot grades in paved areas to determine and define flow direction.   |

Yes No N/A

**12. Existing Features:**

- |       |   |
|-------|---|
| _____ | a. Existing on-site buildings and structures (with future disposition). |
|-------|---|



Yes   No   N/A

\_\_\_\_\_

25. Written description of proposed operations.

\_\_\_\_\_

26. Fire zones and signage.

\_\_\_\_\_

27. Date of outbound survey and name of Land Surveyor.

\_\_\_\_\_

28. Signed and sealed by New Jersey Licensed Engineer and Land Surveyor (if applicable).

\_\_\_\_\_

29. Sectionalization Plan, if applicable.

\_\_\_\_\_

30. Proposed sight triangles.

\_\_\_\_\_

31. Proposed traffic control signage and pavement markings.

\_\_\_\_\_

32. Soil borings (to a minimum depth of 10 feet) and hydraulic conductivity tests for all stormwater basins/trenches wells.

\_\_\_\_\_

33. Compliance with Berkeley Township Code Chapter XXXV, Articles VII through X.

C. Commercial and Industrial Site Plans:

\_\_\_\_\_

1. Off-street parking layout (dimensions of aisles, parking spaces, loading areas, fire lanes, traffic lanes, etc.) and in compliance with the requirements of the Zoning Ordinance.

\_\_\_\_\_

2. Direction of internal traffic flow.

\_\_\_\_\_

3. Lighting and Landscaping Plan.

\_\_\_\_\_

4. Storage areas (refuse, equipment, materials).

\_\_\_\_\_

5. Soil borings - soil logs to a minimum depth of 20 feet (depth to ground water, ground elevation).

Yes   No   N/A

\_\_\_\_\_

D. Multi-Family Housing:

\_\_\_\_\_

1. Off-street parking layout (dimensions of aisles parking spaces, loading areas, fire lanes, traffic lanes, etc.).

\_\_\_\_\_

2. Lighting and Landscaping Plan.

\_\_\_\_\_

3. Recreation areas - other public areas.

\_\_\_\_\_

4. Refuse storage and pick-up, recycling areas.

\_\_\_\_\_

5. Soil borings - soil logs to a minimum depth of 20 feet (depth to ground water, ground elevation).

6. Compliance with applicable detail requirements of Zoning Ordinance pertaining to multi-family housing.

E. Building Alterations:

\_\_\_\_\_

1. Off-street parking layout.

\_\_\_\_\_

2. New setback dimensions.

\_\_\_\_\_

3. Proposed landscaping.

## II. Administrative Requirements

Yes      No N/A

\_\_\_\_\_

\_\_\_\_\_

Solid black circle	Open circle	Circle with crosshair

\_\_\_\_\_





1. *Journal of the American Medical Association*, 1997; 277: 1001-1005.

— — — — —

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 Dashed line  
 Dotted line

YES      NO/N/A

\_\_\_\_\_

\_\_\_\_\_

276

\_\_\_\_\_

1. Proper Application Fee (submit calculations).
2. Proof of payment of property taxes for the current quarter.
3. Required number of prints submitted.
4. Application fees reflect any variance or design waiver requests.
5. Preliminary architectural elevations and floor plans.
6. Written description of proposed activities.
7. Submission of an Environmental Impact Statement.
8. Submission of a Traffic Impact Statement.
9. For application for preliminary approval, the plans shall be accompanied by proof of submission in proper form to the following regulatory agencies, as applicable:
  - a. Ocean County Planning Board.
  - b. Ocean County Soil Conservation District.
  - c. Ocean County and Berkeley Boards of Health.
  - d. Berkeley Sewerage Authority, proof of approval.
  - e. N.J. Department of Environmental Protection for CAFRA Permit, Wetlands Permit, Stream Encroachment Permit, Sewer Extension Permit, Flood Plain Approval and/or Water-front Development Permit.
  - f. N.J. Department of Transportation for access driveways, utility openings, occupancy and/or drainage permits.
  - g. Berkeley Township Water Utility (MUA).
  - h. Any other required permits/approvals.
  - i. Application for tree removal permit, where required.
10. Evidence of a Comprehensive General Liability Insurance Plan.